

**SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT 522
BOARD POLICY MANUAL**

**POLICY
STATEMENT**

POLICY ISSUE Recycling

POLICY CODE 7003

DATE ADOPTED 10/91

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In accordance with Southwestern Illinois College's Mission Statement and with *Illinois Public Act Bill 86-1363*, the Board of Trustees directs the college administration to design and implement a recycling program in order to achieve a reduction in solid waste. This recycling program shall cover solid waste generated by the institution which is otherwise subject to landfill disposal. The Vice President for Administrative Services is responsible for administration of recycling activities and waste minimization activities.

Southwestern Illinois College is committed to sustainable waste management through reducing the consumption of materials, encouraging re-use where possible and promoting recycling and the use of recycled materials. The College actively encourages recycling of office waste paper, cardboard, computers and other electronic equipment, mobile phones, toner cartridges, metals, aluminum cans and plastic bottles, other plastics, glass, batteries, wood and fluorescent lights.

Accordingly, the College promotes the procurement of items manufactured with post-consumer recycled materials. Products with the highest amount of post-consumer recycled content shall be procured wherever and whenever cost, specifications, standards and availability are comparable to products without post-consumer recycled content.

Recognizing that waste reduction is preferred to recycling, the College encourages utilization of waste reduction techniques including the use of double-sided copying of documents and the use of electronic mail (e-mail).

In order to accomplish further participation, the College will:

1. Advise staff on how to minimize the production of waste by the utilization of waste reduction techniques.
2. Provide facilities for recycling on campus
3. Provide guidance and information to faculty, staff and student to facilitate their participation in waste reduction and recycling.
4. Monitor waste reduction and recycling throughout the District.
5. Work with vendors and other agencies to ensure the waste management and recycling program is effective.